

PRIVACY POLICY

TIELC respects the privacy interests of web users. We make this commitment to all the visitors to any TIELC web site. We are committed to protecting any information you provide while visiting our sites. Please carefully read this privacy policy to understand how we will treat your personal information.

We Are Committed to Safeguarding Member Information

We understand that you may be concerned about what we will do with such information – particularly any personal or financial information. We agree that you have a right to know how we will utilize such information. Be assured that TIELC takes extreme precautions in protecting the privacy of this information. Therefore, we have adopted this Privacy Policy to govern the use and handling of your personal information.

Applicability

This Privacy Policy governs our use of the information which you provide to us or we otherwise obtain in providing our services to you.

Types of Information

General Information

When you visit a TIELC site, we collect general data including your domain name, the name of the web page from which you entered our site, which pages you visit on our site, and how much time you spend on each page. This general information does not include specific identifying information about you. We use this information to monitor and improve our sites, and we do not provide this information to outside parties.

Personal Information

TIELC collects personal information from you when you order program option or the CD. When you visit the TIELC web site to make a credit card payment, personal information is requested in order to process the request and perform identity verification. This information may include your name, mailing address (current and previous), your Social Security number, date of birth, phone number, the name of your employer, and other information. In addition, we collect information about your credit card or checking account so that we can process the payment for your request. We capture this information to ensure that you are protected against an unauthorized person obtaining a copy of your credit file.

Use of Information

Under no circumstances will we provide or disclose any information regarding your credit history.

We **do not** share, disclose or sell any information that can be used to authenticate your identity such as your Social Security number, Date of Birth or mother's maiden name without your expressed consent.

Former Members

Even if you are no longer our member, our Privacy Policy will continue to apply to you.

Confidentiality and Security

We will use our best efforts to ensure that no unauthorized parties have access to any of your information. We restrict access to nonpublic personal information about you to those individuals and entities who need to know that information to provide products or services to you. We will use our best efforts to train and oversee our employees and agents to ensure that your information will be handled responsibly and in accordance with this Privacy Policy. We currently maintain physical, electronic, and procedural safeguards that comply with federal and international regulations to guard your nonpublic personal information.